

Ms Rydeen's Classroom Rules and Procedures

Dear Parents, Guardians, and Students:

Welcome Back! I hope you have enjoyed your well-deserved summer vacation. I am very excited about starting a new school year and being a partner in education with you at Biloxi High School. I expect this year to be challenging, rewarding, educational, and fun! As always, in any classroom, there need to be rules and procedures that students and parents are made aware of. Please allow me to explain my policies, rules, and expectations. This way, you know what to expect of me and what I expect of you.

Course Requirements

Students will be required to pass the State Algebra Exam administered at the end of this course in order to GRADUATE, as well as the class.

Classroom Expectations

- Be on time and prepared to learn
- Be on task
- Respect the classroom, your peers, and yourself
- Be responsible for your own learning
- Keep your cell phone AND headphones away

Discipline

- When a student is being disruptive, they are not only being disrespectful to me, they are also interrupting the learning process of others. Disrespect, insubordination, harassing others, horseplay, etc. will NOT be tolerated.
- If a student chooses to disregard the rules, the punishments are as follows:
 - 1st Offense: Warning
 - 2nd Offense: After-school Detention/Parent Contact
 - 3rd Offense: 2nd After-school Detention/Call to parent
 - 4th Offense: Office Referral

Please note that some offenses such as skipping, cursing, and physical threats are immediate referrals

Classroom Procedures

1. Come prepared to class. This includes bringing the following:

- 1 inch 3-ring binder
- Loose-leaf notebook paper
- School issued laptop **charged** (they will be distributed mid to late August)
- Writing utensils - preferably pencils!
- Expo Markers (optional - for writing on the desks)

(These materials are needed by Monday, August 8th, 2022)

2. Make-up Work

- Students are expected to take responsibility for their make-up work. Upon return, students are to check the Google Classroom for assignments that they missed.
- Handouts, notes, and paper assignments will be found in the absent folder at the entrance of the room and are expected to be retrieved at the beginning of class when they return.

3. Grading:

- Students need to give their very best effort at all times - Grades are earned, not given!
- SAMs: I grade students' work within a couple days if not the day of. This means that most grades will be updated in SAMs by the end of the week that it was assigned. Please make sure to check your child's progress as well as encourage your child to monitor his/her own grades. (Please contact your student's counselor to get your SAMs login information.)
- Communication: If your child is in danger of failing my course, or has failed a test, he/she will receive a current grade/ test failure note with an allotted space for the parent/guardian signature. This is to be signed and returned to school. Any other grading/progress issues will be addressed by phone/e-mail.
- There are three types of grades: Assignments (35% of final grade, includes daily grades and quizzes), Tests (55% of final grade, includes the tests at the end of each unit), and Term Tests (10% of final grade, the CTA at the end of each 9 weeks)

4. General Classroom Expectations:

- While teaching, I expect everyone to remain in their seats, listening carefully, and working hard. During these times, NO talking should occur. A student may discuss a topic with friends or me during designated/appropriate times. This includes when they are called on, group work, and/or class discussions.
- Students are not to sharpen pencils or throw away trash in the middle of class. It is expected that upon entering and/or leaving my room, they will complete these tasks.
- ALL technology provided by the school should be treated with the utmost respect. Anyone mistreating the use of technology will lose his/her privilege to use them.
- Cell phones or other electronic devices are NOT permitted in my classroom. Any student caught with a cell phone will have to place the device in a phone pocket on the wall and it will be returned at the end of class, as well as a 15

minute after school detention if they do not put it away when told. It is best if the student turns the device off and keeps it in his/her backpack.

After School Tutoring:

After school tutoring will be offered every Tuesday from 3:15-4:15. Students will need to sign up on a google form by 8:00 pm the night before in order to attend. If this day doesn't work, please get in contact with me via email and we can schedule a different time by appointment only.

Abiding by these rules and procedures will help your year (and mine) go along more smoothly. I ask that you and a parent/guardian sign below. This will be the students' first assignment. The form will need to be returned no later than **FRIDAY, AUGUST 12th, 2022**, along with any other forms sent home.

I have read the preceding information and agree to the standards set forth.

Parent/Guardian: _____

Student: _____

General Contact Information (Please Print)

Parent/ Guardian Name: _____

Relation to the Student: _____

Best time to reach you by phone _____

E-mail: _____

_____ Yes _____ No: Text is a sufficient and reliable way to communicate with me about my child. If no, which method would you prefer? _____

Thank you again!

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